



Appointment of Cleaning Assistant



Have faith...believe you can!

A few thoughts

Thank you for your interest in the position of Cleaning Assistant. I hope you find the attached information useful and informative. I thought it might be helpful to candidates if I gave you a personal perspective of the school and the role. This will help you to decide whether or not this is a school in which you would be happy, thrive and able to contribute.

SJB is part of the Xavier Catholic Education Trust. We are a group of ten schools in the Diocese of Arundel and Brighton who have come together to work collaboratively for the benefit of all the children we serve. The Trust's aim is to provide a caring and supportive environment within which all children receive the best possible education.

SJB is located just outside Woking town centre, and a 15 minute walk from the train station (22 minutes from London Waterloo on the train). The original school, built in the late 60's (but don't worry, the first thing visitors comment on is how vibrant the learning environment is), has changed significantly in recent years as we expand and improve our facilities. Our new Sports Hall & Gym and the expansion of our Sixth Form Centre are now complete. These are the first phases of three of building works, with Humanities due to be extended and improved by the end of this year. The current development means we will be expanding our numbers and as of 2019 we will be taking an additional 60 students in Year 7 and every year thereafter until 2023 by which time we expect our total to be close to 1700 students.

At our last OFSTED inspection (June 2014) we were judged to be outstanding in every category. As you can imagine we are very proud of achieving this result and it is especially pleasing for the students and staffs hard work to be externally recognised in this way. Please do not think we know all the answers, we don't. Our mission is to be the best school in England and we will continually look for ways to improve.

We are very committed to improving the whole school system. In recent years we have become a Teaching School, Maths Hub and SCITT (we are currently the largest SCITT provider in the country). This means we are able to offer our staff new opportunities in: training future teachers; developing Maths teaching across all phases and supporting local primary and secondary schools. We currently have a number of staff that work, in a variety of capacities, in other schools.

We were very proud to have been one of the few schools to be awarded the World Class Schools Quality Mark. This is our most recent award, others include the Millennium Trophy which was awarded by the LEA to the best school in Surrey, Charter Mark, Partnerships with Parents Award, Leading Edge Status, International Schools Status.

Working in a Catholic school is unique. The Christian ethos is at the core of everyday life at SJB and is one of our greatest strengths. Visitors frequently comment on the care, compassion and real sense of community that permeates everything that we do. We appoint members of staff, who whatever their beliefs, support the ethos of our school and will always put our children first.

Expectations are incredibly high here at SJB. We expect the very best from and for our students and we expect the same of ourselves as staff. All the staff at SJB are highly valued and contribute in various ways to the overall success of our students.

As you can see we are all very proud of our school, and every member of staff makes a contribution towards our achievements. We have made lots of improvements to the buildings over the years and keeping the environment to a good standard is, in our view, very important. The cleaning staff play an essential role in keeping these standards. The cleaning is done in two shifts, early morning and after school. There is a small team of cleaners at present, some working both of the shifts. They are a happy, hardworking team and are managed by Tony Lucas, the Premises Manager.

In conclusion, we believe this is a great place to work. Please come and visit us at any time and see for yourself. Open Day is Every Day. If you would like any further information about the job please contact the school on 01483 729343 or Mr Tony Lucas on 07837 766349.

James Granville Hamshar
Head of School