



*Have faith... believe you can*

## **TRAVEL PLAN**

**St John the Baptist Catholic Comprehensive  
School**

Elmbridge Lane  
Kingfield  
Woking  
Surrey  
GU22 9AL

October 2015

**Produced by the Site and Facilities Manager  
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## Travel planning policy

Management of transport generated by developments is included within national, regional and local policy. The National Planning Policy Framework states that all developments which generate significant amounts of movement should be required to provide a travel plan. The National Planning Practice Guidance, published in March 2014, further reinforces the importance of travel plans in the planning context.

This travel plan supports the practical implementation of Surrey County Council's Local Transport Plan 2011-2026 objectives (LTP3).

## Information about the school

### School expansion

The school will see an additional 16 classrooms plus a mezzanine floor in the sixth form. This will see the humanities block become two stories, the 6<sup>th</sup> form will be extended and the main school will have become 2 stories in areas which are single storey at present. The new building is necessary in order that the school can expand from a 6 to 8 form entry in 2019. The expansion will be over the next 3 years, from 2015-2019, with the student numbers increasing from 1233-1650.

The work for this has started in September 2015 with the new Sports Hall, the facility will be the size of 6 badminton courts, with changing rooms, classrooms and offices; with the whole school using the facilities.

and then completed in the following stages

Sixth Form from September 2016 to March 2017, the planning permission has been submitted in September 2015.

Humanities Block from April 2017 to April 2018

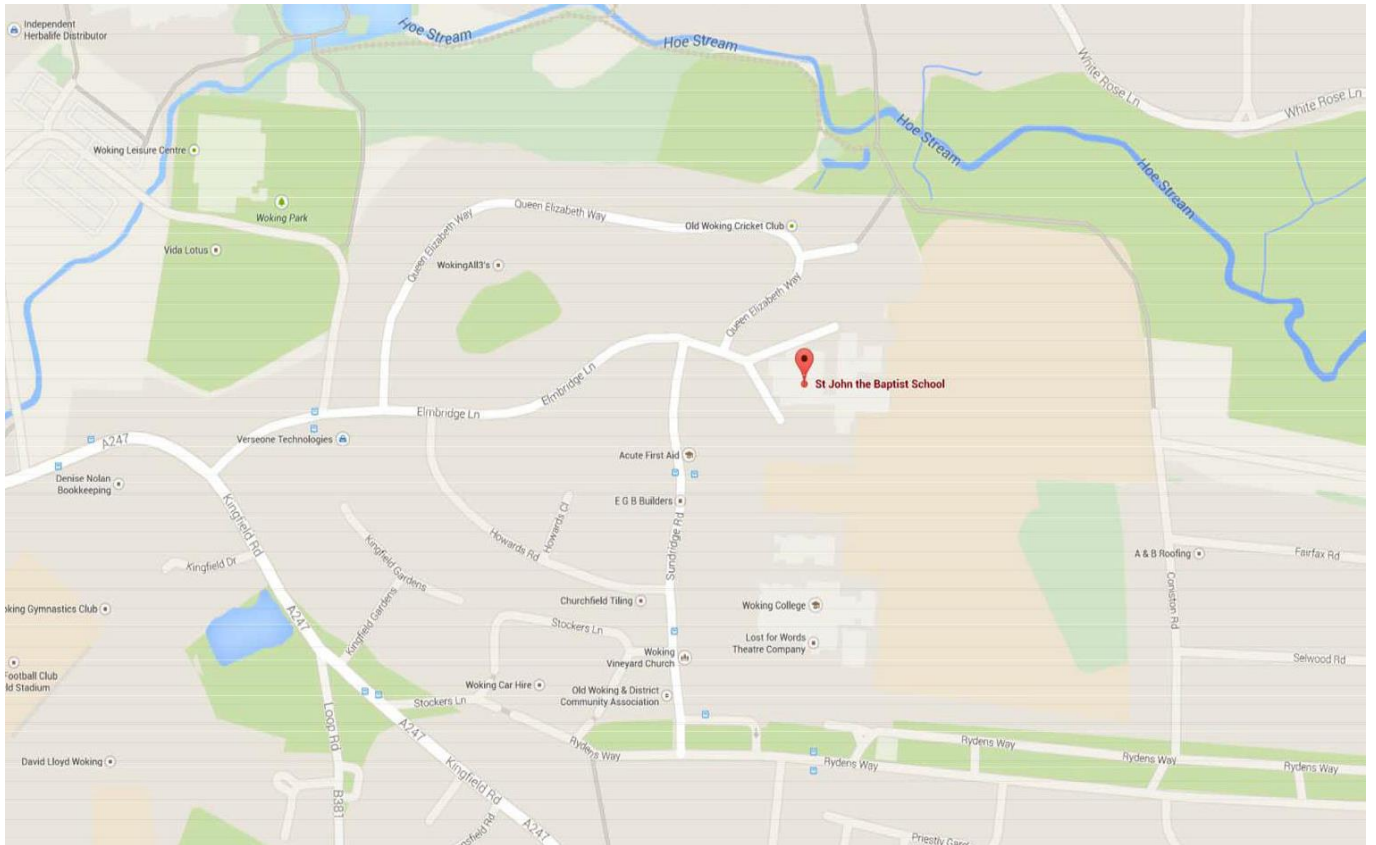
Main School from May 2018 to May 2019

All of the new builds have LED lights and solar panels on the roof. Sports hall project (October 2015) shown below.



## School location

St John the Baptist is a Catholic Comprehensive School with a sixth form. The school is situated on the edge of a housing estate in Kingfield, about 1.2 miles from the centre of Woking. The surrounding roads are narrow with a lot of residents parking. The school, because of its religious denomination and popularity, takes students from a wide area. The four feeder schools are St Hugh Of Lincoln, in St John's, The Marist, in West Byfleet, St Dunstons Woking and St Augustines, Frimley consequently students travel from West Byfleet and Byfleet to the north east of Woking and from Frimley, Camberley and Bagshot to the west. Some students travel from outside the county of Surrey.



## Existing transport links

St John the Baptist is located 1.2 miles from Woking Town Centre which has a mainline train station in the town with quick, easy commuter access to Central London. This is used by some of the students at the school to travel to and from school. The nearest bus stops to the school are served by routes 34, 462 and 463. The routes for which are shown below.

34 - Guildford, Slyfield Green, Jacob's Well, Sutton Green, Westfield, Woking, St Johns, Knaphill, Bisley, Lightwater, Bagshot and Camberley

462 - Woking, Send, Burnt Common, Burpham and Guildford

463 - Woking, Send, Burnt Common, Clandon, West Clandon, Merrow and Guildford

The school does have a dedicated school bus, for those living in the St Augustines Parish, paid for and organised by parents at a cost of £102 per month for 10 months. Currently this service is full and there is a waiting list to join. Although free denominational transport, has been stopped by SCC, those in Year 10 and above are still entitled to it with some students in other years also purchasing a seat on the bus service which costs £167.20 per term for students in year 7 – 11 and £231.80 per term for students in the sixth form. Currently this service is full and there is a waiting list to join.

The school is on the Phobos cycle route which links Kingfield to the town centre. The school does not have a school crossing patrol but does have a pelican crossing that crosses the Kingfield Road, A247, although not directly outside of the school this is on the main road and is used by all of those using the bus services.

## Sustainable travel initiatives

The school runs a number of initiatives annually to tackle travel issues, focus on sustainability, educate pupils on road safety and encourage students to cycle to school. Car sharing is currently not promoted through the school, but runs unofficially amongst parents and pupils. Some staff car share to school.

### Staff

The new staff handbook also highlights the cycle to work scheme and the ability to purchase a bike, using the following schemes:

- A saving of up to 42% off the cost of a new bike through the tax-free 'salary sacrifice' cycle to work scheme by choosing a new bike from an independent partnership store or Halfords.
- An interest free loan scheme offering up to £500 on a brand new bike.

The school is currently serviced by local bus and rail networks. In addition to this a Council sponsored coach provides transport for a number of pupils from outlying villages.

### Students

The school annually offers Theatre in Education, provided by Surrey County Council. The Year 7 performance focuses on peer pressure around the theme of growing independence as students move from primary to secondary school, with the Year 11 performance discussing passenger rights and distractions to learning and new drivers.

Safe Drive Stay Alive (SDSA), offered by Surrey Fire and Rescue is attended by the sixth form every November. This is an accident reconstruction looking at an accident from all perspectives of those affected, and the ripple effect of such an incident.

At present the school does not actively promote Level 3 Bikeability training but we will include this in our development plan; as customised cycling so that small groups of students and staff are trained together on specific routes to the school from their house. This initiative will improve the well-being of the students providing them with the skills to be able to negotiate the busy roads around the site. A cycle map of all local cycle routes, provided by Surrey County Council, will also be included in the transition pack for new Year 7 pupils from September 2016. All pupils and staff have access to storage to put their cycling helmets in and there are plenty of racks for bikes.

Parents are encouraged to park in the Woking Leisure Centre Car Park and walk the short distance to the school which reduces the traffic in Elmbridge Lane and surrounding residential areas; as well as encourage children to have a short walk each day to encourage exercise. This initiative has continued, despite the Hoe Valley School being based at the leisure centre for two years, as a result of the school working around this.

We are currently starting the Eco schools programme; to try and encourage sustainability alongside this we have joined the Ashden Programme.

## School population

<b>No. of pupils</b>	1232
<b>No. of staff</b>	Full Time - 82 and part-time - 75 This does fluctuate at certain points in the year as the school takes on many trainee teachers through universities and colleges.
<b>Are there any pupils with specific travel requirements? Please include details here (ie number of pupils and type of travel requirement).</b>	Currently there are 2 students at the school that require specialist travel arrangements

## On-site facilities

<b>No. of car parking spaces</b>	There are 100 spaces on site that are available to staff with an additional disabled bay. There are 7 visitor spaces at the school.
<b>No. of cycle storage spaces</b>	There is one covered cycle shelter on site that enables 80 cycles to be parked.
<b>Details of any facilities which encourage walking or cycling, for example, lockers, shelters, drying areas etc.</b>	There are currently two showers at the school for teachers to use, however there are no lockers or drying areas. Teacher's equipment has to be kept in their classroom.

## How pupils and staff currently travel to school

Date of survey 12<sup>th</sup> October 2015

Means of transport	Number of pupils	Percentage	Number of staff	Percentage
Walk	258	21%	13	8%
Cycle	35	3%	7	5%
Microscooter				
Park 'n' Stride	247	20%		
Car share*			6	4%
Car passenger (get a lift)	325	26%		
Car driver (on their own)	13	1%	123	83%
Train	35	3%		
Taxi				
Public Bus	124	10%		
School Bus	168	14%		
Other				
<b>Total no. of respondents</b>	<b>1205</b>	<b>99%</b>	<b>149</b>	<b>100%</b>

\* NB – car sharing means travelling in the car with people who live at a different address to you.

Student response rate: ...98%....

Staff response rate: ... 95%.

## Journey origins and maximum sustainable travel potential

### Pupils

Distances from school	Percentage of current pupils	Potential mode of travel
within 1km of school	15%	Walk, scooter or cycle
within 1km-2km	17%	cycle
over 2km	68%	car share/public transport

### Staff

Distances from school	Percentage of current staff	Potential mode of travel
within 1km of school	12%	walk or cycle
within 1km-2km	23%	cycle
over 2km	65%	car share/public transport

## Travel issues

No.	Issues
1	At the beginning and end of the school day parents park in order to collect their children causing congestion outside of the school. This leads to reduced visibility, which is potentially hazardous for students trying to cross the road
2	Sixth formers parking is restricted to the surrounding residential streets which can cause issues with the schools neighbours as the cars are there all day and also reduced visibility which is hazardous for students crossing at the beginning and end of the day.
3.	The number of staff and visitors parking at the school often exceeds the number of available parking spaces.

## What we are aiming to achieve

## Travel plan objectives

No.	Objectives	Related issue
1	All parents and students park considerately at school peak times.	1,2
2	Increase sustainable travel to and from the school, by both students and staff.	1,2, 3

## Targets

No.	Targets	Related objective
1	All students to receive road safety education by July 2016	1,2
2	Reduce single car occupancy by 10% by September 2016	2
3	Complaints received in the school office regarding poor parking to be reduced by 50% by October 2016	1
4	Increase the number of students cycling to school from 3-6% by July 2017	2
5	Increase the number of staff cycling to school by 5% (approximately an additional 7 members) November 2016	2

## Measures to be implemented

Measures	Completion date	To be undertaken by:	Related target
To help staff and students book customised cycling. Cost is £20 per group for 3 hours of training	February 2016	David Horvath	1, 2,4,5
To continue to book road safety initiatives such as TIE and Safe Drive Stay Alive for students at the school	November 2015 and then annually thereafter	David Horvath	1
Road Safety assemblies throughout the school to highlight safe parking and road safety	March 2016 and then termly thereafter	David Horvath	1,3
Continue to promote the practise of dropping off at Woking Leisure centre and walking from there to the school, in the school termly newsletters	November 2015 and then half termly thereafter	David Horvath	3,
Increase specific Cycle Storage	March 2019* *Reinstatement on completion of building works	David Horvath	2,4,5
Improve the safety of students travelling to and from school and raise awareness with parents through regular information in the school newsletter and website.	March 2016 and then termly thereafter	David Horvath	1,3



## Remedial measures

More staff time to be allocated to implementing the travel plan.

## Monitoring

A monitoring report will be submitted to Surrey County Council on an annual basis starting in October 2016 and will contain the results of hands-up surveys for pupils and staff as well as plans for the future.

## School details

<b>School address</b>	St John the Baptist Catholic Comprehensive Elmbridge Lane Kingfield Woking Surrey GU22 9AL	
<b>Student age range</b>	11 -18Years	
<b>No. on roll</b>	Currently 1232	
<b>School DCSF number</b>	<b>9365402</b>	
<b>School opening times</b>	7.00-18.00	
<b>Pre- and after- school clubs</b>	There are daily pre and after school extra-curricular clubs which run from 7.00-8.40 and 15.30- 18.00 respectively. All of the school clubs are free and open to all therefore enabling the school congestion at either of the day to be dispersed more easily.	