



Have faith... believe you can

St John the Baptist School Health and Safety Policy

The Governors are concerned for the health, safety and welfare of the staff, the students and visitors in the school

It is the duty of every member of staff to take reasonable care for the health and safety of themselves and the students in their care

Policy Statement

The school's policy is

- to establish and maintain in so far as is reasonably practicable an environment which is safe and without risk to health;
- to ensure that staff and students are familiar with the fire and emergency procedures;
- to ensure the fire instructions are updated as necessary and circulated to all staff including PGCE students.
- to ensure that any accident involving personal injury occurring on the school premises is reported to the school office and the details recorded in the accident book held in the office;
- to ensure the first aid facilities are available at all times;
- to carry out risk assessments for activities, educational visits, or lessons where a health or safety hazard is identified;
- to ensure that accident reports, that require further investigation by the school, are inspected by the Health Safety and Fabric Committee;
- to provide all staff with the information, instruction, training and supervision they need to work safely and efficiently;
- to provide regular inspections of the premises to ensure that legal requirements are adhered to and revised as necessary.

Other Information

Business Manager

Fire Officer

First Aid Certificate Holders

Mrs Stephanie Legge

Mr Nick Windsor – Deputy Headteacher

A list is available in the main office

Date: September 2016

To be reviewed in September 2017